



AGENDA PACKET

**CITY COUNCIL'S COMMITTEE ON THE BUDGET
WEDNESDAY, MAY 28, 2025 6:00 PM**

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**

Posted in accordance with the
provisions of Mass. General Laws
Chapter 30A- Sections 18-25

on 5/12/2025 at 8:30 A

Attest:



Assistant City Clerk

RECEIVED
CITY CLERKS OFFICE
EVERETT, MA
2025 MAY 12 A 8:30



AGENDA

CITY COUNCIL'S COMMITTEE ON THE BUDGET WEDNESDAY, MAY 28, 2025 6:00 PM

**EVERETT CITY HALL, 484 BROADWAY, CITY COUNCIL CHAMBERS, 3RD FLOOR
EVERETT, MA 02149**

ROLL CALL

PLEDGE OF ALLEGIANCE

UNFINISHED BUSINESS

1. C0153-25 Resolution/s/ Councilor Stephanie Martins, as President

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city's proposed Fiscal Year 2026 operating budgets and to review the city's budget policy.

Budget Hearing Schedule

| | |
|---|---------------|
| 1.Executive | 6:00PM |
| 2.311/Constituent Services | 6:30PM |
| 3.Planning/Development | 6:45PM |
| 4.Transportation | 7:05PM |
| 5.Human Resources/Youth Development | 7:25PM |
| 6.Assessor | 7:50PM |
| 7.Purchasing | 8:05PM |
| 8.Treasurer/Collector | 8:20PM |
| 9.ECTV | 8:40PM |
| 10.Auditor & Capital Improvement | 9:00PM |

ADJOURNMENT

www.cityofeverett.com

(All agendas and reports can be obtained on City of Everett Website)

Respectfully submitted:

Michael J. Mangan

Legislative Aide
Everett City Council Office



C0153-25

To: Mayor and City Council
From: Councilor Stephanie Martins
Date: May 12, 2025

Agenda Item:

In accordance with Sections 6-2 and 6-3 of the City Charter, His Honor Mayor Carlo DeMaria hereby calls for a joint meeting of the City Council and School Committee for the presentation of the city's proposed Fiscal Year 2026 operating budgets and to review the city's budget policy.

Background and Explanation:

Attachments:

FY2026 Budget Hearings Motions to be made at the Joint Convention

- 1) Six members shall constitute a quorum at all hearings of the City Council's Committee on Budget unless otherwise specified.
- 2) The Mayor, the Mayor's Chief of Staff, the City's Chief Financial Officer and the City's Budget Director are requested to appear at all such budget hearings to answer questions.
- 3) All department heads are requested to have the following information available when appearing before the City Council's Committee on Budget:
 - a) The total amount expended to date for all line items in their FY2025 budget.
 - b) The amount expected to be unexpended for all line items in their FY2025 budget at the end of the fiscal year.
 - c) Names of funded, unfilled positions in their department that were not filled during the current fiscal year and whether or not they are expected to be filled in the next fiscal year.
- 4) All budget hearings are requested to be televised live on ECTV. If any budget hearing cannot be televised live, it shall be recorded by ECTV and shall be made available for subsequent viewing by the general public.
- 5) A copy of the budget is requested to be posted on the city's web site no later than 5:00 PM on Tuesday, May 13, 2025.
- 6) It is requested that copies of the budget be available at the Parlin Memorial Library and the City Clerk's office beginning on Wednesday, May 14, 2025.
- 7) Refer to the City Council's Committee on Budget meeting on Wednesday, May 14, 2025 at 6:00 pm.

Everett City Council Office



484 Broadway, Room 38
Everett, Massachusetts 02149
617-394-2237

May 5th 2025

To Respective Departments and School Department:

You have been scheduled to appear before the City Council's Committee of the Whole on the 2026 Budget at the date and time set for your department. Said Budget hearings shall be held in the City Council Chambers, 3rd Floor, City Hall at the dates and times specified.

It is respectfully requested that you have the following information with you at that time:

1. Total amount expended to date in FY2025 Budget for all line items;
2. The amount(s) expected to be unexpended at year-end from your FY2025 Budget appropriation and from what account(s).
3. Total unfilled positions in your department

As always, thank you for your consideration and courtesy in this matter.

Very truly yours,

Michael J. Mangan
Legislative Aide

Everett City Council Office
Michael.mangan@ci.everett.ma.us

CITY OF EVERETT
Office of the Mayor

Carlo DeMaria
Mayor



Everett City Hall
484 Broadway
Everett, MA 02149-3694
Phone: (617) 394-2270
Fax: (617)381-1150

May 5, 2025

Honorable City Council and School Committee Members
484 Broadway and 100 Elm Street, Respectively
Everett, Massachusetts 02149

Dear Honorable Members,

In accordance with the provisions of Section 6-2 and 6-3 of the new Everett City Charter, I hereby call a Joint Convention of City Council and School Committee to be held as follows:

Date: Monday, May 12, 2025

Time: 6:00 PM

Location: Peter J. McCarren Memorial Chambers
City Hall Everett, Massachusetts 02149

1. Annual Budget Policy Presentation
2. Presentation to the City Council of the Proposed FY26 Operating Budget

Adjourn

Respectfully submitted,

Carlo DeMaria, Mayor

cc: Mr. Sergio Cornelio, City Clerk
Mr. Michael Mangan, Adm. City Council